



**OFFICE OF
SHERIFF, CUSTER COUNTY**
702 Rosita Avenue, Westcliffe, Co. 81252
Phone (719)783-2270 Fax (719) 783-9085



ROBERT K. HILL
SHERIFF

LLOYD SMITH
UNDERSHERIFF

SHERIFF'S OFFICE PATROL DEPUTY

Description

Under limited supervision, performs the patrol or investigative duties of an assigned deputy for the Custer County Sheriff's Office, to assist and protect the lives and property of Custer County residents, business owners, and visitors.

Duties

The following statements are illustrative of the duties and responsibilities of the job. The organization retains the right to modify or change the duties and responsibilities of the job at any time. The list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.

- Conducts routine patrol of the County and Townships within Custer County.
- Utilizes a marked or unmarked unit as assigned.
- Responds to calls for service as dispatched by the communications center.
- Intervenes in disputes, both criminal and civil.
- Makes arrests in accordance with the laws, regulations, and local ordinances of Colorado, Custer County, and the Local Townships.
- Transports suspects to the Custer county detention facility when required.
- Investigates crimes and criminal cases, including interviews, evidence gathering, and follow-up as required to complete the investigation in accordance with current criminal investigative techniques and procedures.
- Responds to traffic accidents and conducts traffic investigations as required by law.
- Performs traffic enforcement to include traffic stops, and issuance of warnings and citations as required.
- Writes complete and concise reports in accordance with agency policies and procedures.
- Prepares legal paperwork for the completion of criminal cases and submission to the District Attorney's Office for prosecution.
- Consults with prosecutors in preparation for testifying in court.
- Some positions may conduct Field Training functions as part of the FTO program.
- Some positions may coordinate the training requirements for Police Officers.
- Some positions may conduct firearms training or SRT team training.
- Some positions may maintain armory of weapons for department.
- Some positions may assume field command of major incidents.
- Performs related duties as established by law or ordinance or as reasonably directed by the Sheriff or his designee.



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Knowledge, Skills, and Abilities

- The mission, policies, goals and procedures of Custer County and the Custer County Sheriff's Office..
- Custer County Sheriff's Office Policy & Procedures.
- Federal, state, and local laws, statutes, ordinances, rules, and regulations pertaining to law enforcement issues in Custer County and the state of Colorado.
- Theory, principles, practices, and methods of criminal justice.
- Theory, principles, practices, and methods of performing the police patrol or investigative duties of a county law enforcement agency.
- The safe use of equipment used in the performance of police work such as patrol car, handgun, shotgun, assault rifle, taser, pepper spray, voice recorder, flashlight, handcuffs, baton, measuring wheel, two way radios, and other equipment as assigned.
- Preparing documentation, including reports, warrants and other legal paperwork.
- Overseeing and responding to emergencies, crime and accident scenes, acts of terror, natural disaster, and preplanned events that require a large police response.
- Performing duties of police officers, such as apprehending and arresting criminal suspects.
- Investigating and resolving complaints.
- Utilizing office equipment, including personal computers, fax machines, copiers, and scanners.
- Communicating in person and in writing.
- Establishing and maintaining effective working relationships with County officials, employees, other agencies, contractors, and the public.
- Conducting criminal and/or internal investigations.

Qualifications

- Certified Colorado Police Officer.
- Colorado Driver's License.

Physical Requirements

- May be required to sit, talk, hear, and see, using close and medium range vision.
- May be required to view computer keyboards and monitors for an extended period of time.
- Able to perform repetitive motions typing on computer keyboards.
- Must be able to drive, including marked and unmarked police vehicles in emergency



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situations.

- Must be able to lift up to 150 pounds.
- Must be able to apprehend and subdue persons resisting arrest.
- May be occasionally exposed to hazardous and potentially lethal situations and individuals, including exposure to firearms, other weapons, explosives, toxins, traffic, and natural disasters.
- Must have acceptable eyesight to clearly distinguish specific colors and shades of hues of colors.
- Must be able to work under stressful situations, such as receiving directives from several sources.
- Must have good cognitive skills, awareness of work accuracy. Ability to concentrate on more than one task at a time, and make independent decisions.
- Must be able to stoop, bend, stretch, twist, kneel, squat, and balance.
- Must have awareness of work accuracy

Pay Schedule

Minimum Hourly Wage	Maximum Hourly Wage
19.38	24.48

FLSA Status:	<input type="checkbox"/> Exempt-Hourly	<input checked="" type="checkbox"/> Non-Exempt Hourly
Prepared by LLOYD SMITH		
Date Adopted: 9/13/2022		